



Office of the Development Commissioner for Handlooms

Ministry of Textiles

Government of India

Udyog Bhavan, New Delhi

Notice Inviting E-Tender (NIT)

Expression of Interest (EoI)/Request for Proposal (RFP)

RFP No. 11/6/2019/DCH/Mega Cluster

Inviting Expression of Interests (EoIs) for engagement of agency for evaluation of 06(six) mega Handloom Clusters sanctioned in 05 States under Comprehensive Handloom Cluster Development Scheme (CHCDS)

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No. 11/6/2019/DCH/Mega Cluster
Government of India
Ministry of Textiles
Office of the Development Commissioner Handlooms
Udyog Bhawan, New Delhi

Notice Inviting E-Tender

PART-I

Sub: Inviting Expression of Interests (Eols) for engagement of Agency for evaluation of 06(six) Mega Handloom Clusters sanctioned in 05 States under Comprehensive Handloom Cluster Development Scheme (CHCDS)

Office of the Development Commissioner for Handloom, Ministry of Textile, Government of India invites online bids through two bid system (Technical and Financial) for engaging eligible agency for evaluation of 06(six) Mega Handloom Clusters sanctioned in 05 States under Comprehensive Handloom Cluster Development Scheme (CHCDS).

2. The tender documents may be downloaded from Office of Development Commissioner for Handlooms website www.handlooms.nic.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under:

CRITICAL DATE SHEET

1	Publish Date	29/08/2019 at 15:00 Hrs
2	Bid Document Download Start Date and Time	29/08/2019 at 15:00 Hrs
3	Pre-bid meeting	06/09/2019 at 15:00 Hrs
4	Bid Submission Start Date	12/09/2019 at 18:00 Hrs
5	Bid Document Download End Date and Time	18/09/2019 at 14:00 Hrs
6	Bid Submission End Date and Time	18/09/2019 at 15:00 Hrs
7.	Technical Bid Opening Date and Time	19/09/2019 at 15:00 Hrs
8.	Financial Bid opening Date and Time	To be intimated later on

3. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Contractors/Bidders are advised to follow the instructions provided in the "Instructions to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>" in the **Annexure-I**. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Bidders shall not tamper/modify the tender form including downloaded financial bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with Office of Development Commissioner for Handlooms .

5. Intending tenderers are advised to visit Office of Development Commissioner for Handlooms website www.handlooms.nic.in and CPPP site <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

6. **EMD:**

Earnest Money Deposit for 06 mega handloom clusters	INR 50,000 (Indian Rupees Fifty thousand only) in the form of DD in favour of PAO (Tex.), New Delhi or BG from a Nationalized Bank in India, drawn in favor of PAO(Textiles), New Delhi. Annexure –VIII
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7. If the EMD is submitted through BG, the minimum validity date of the BG should be 120 (one hundred twenty) days from the last date of submission of the bids. The Hard Copy of original instruments in respect of EMD must be delivered to the address given below on or before bid submission end date/time as mentioned in the critical date sheet. Bids not accompanied with EMD are liable to be rejected. NSIC registered agencies are exempted for EMD.

Deputy Development Commissioner (Handlooms)
Room no. 55-A, Udyog Bhawan
Office of Development Commissioner for Handlooms
Ministry of Textiles, New Delhi – 110 011
Contact No. 011-23061865

8. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid, the results of their qualification as well Financial Bid opening will be intimated later.

9. **SUBMISSION OF BIDS:**

The bids shall be submitted online in two parts, viz., Fee/Technical bid and Financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter. Technical and Financial bids alongwith relevant documents including Annexures are required to be submitted separately. Tender documents should specifically mention the tender as:

Inviting Expression of Interests (EoIs) for appointment of Agency for evaluation of 06(six) Mega Handloom Clusters sanctioned in 05 States under Comprehensive Handloom Cluster Development Scheme (CHCDS)

9.1 Fee/Pre-qualification/Technical Bid (Check list):

The following documents are to be self attested and furnished by the Bidder as a part of Technical Bid as per the **Annexure –II** along with EMD as applicable:

- a) Scanned Copy of Certificate of Incorporation / Registration / MOA, PAN Card and GST Registration certificate as applicable.
- b) Scanned Copy of Audited Balance sheet plus Profit and Loss account of last three years audited by certified CA.

- c) Scanned copy of RFP Acceptance Letter and Power of Attorney for the Authorized Signatory as per **Annexure – III and IV**.
- d) Scanned copy of non-blacklisting certificate and completion of work undertaken for Govt. (Central/States) as per **Annexure – V and VI**
- e) Scanned copy of proof for payment of EMD and Income tax return of previous three years.
- f) Scanned copy of Approach, Methodology and detailed Work/Activity Plan provided in Annexure –VII.
- g) Price bid undertaking (**Annexure – XI**)

9.2 Financial Bid (Check list):

Financial Bid Submitted in the form of Bill of Quantity (BOQ) uploaded on portal.

PART-II

1. PRE-QUALIFICATION / MINIMUM ELIGIBILITY CRITERIA :

Bidders need to fulfill all the pre-qualifications conditions mentioned in the table given below:

Sl	Pre-Qualification Criteria	Proof Required
1.	The Agency should be a Company registered under Companies Act, 1956/ Society Registration Act, 1860/ Autonomous Body / Partnership Firm / Proprietorship Firm / Limited Liability Partnerships in existence for the last 3 years	Copy of Certificate of Incorporation / Registration / MOA as applicable.
2.	The Agency should have a valid PAN and GST	The Agency should have a valid PAN and GST
3.	The Agency should have a minimum average annual turnover of INR 2 Crores (Rupees Two Crores) during the last three years	Copy of Audited Profit and Loss Statement and Balance sheet.
4.	The Agency should have previous such experience of evaluation study in in last 5 years.	Copy of certificate of work completion along with the details as per the format provided in Annexure – VI .

2. Timelines for submission of reports

The agency is required to submit the draft report within 75 days time from the date of awarding the work. The agency will be required to make presentation of the draft report to the office of Development Commissioner for handlooms. 10 hard copies of the final report and 05 soft copies in electronic format in a CD shall be submitted by the agency at the end of study.

3. PRE BID CONFERENCE:

The Office of Development Commissioner for Handlooms shall organise a Pre Bid Conference from 06/09/2019 at 03:00 PM in the Deputy Development Commissioner (Handloom), Room No.55 A, Udyog Bhawan, Ministry of Textiles, New Delhi – 110011. The bidders are requested to submit any questions in the format given at **Annexure - X** in writing not later than upto 04/09/2019 at 05:00 PM . However, prospective bidders are free to raise their queries during the meeting and responses will be conveyed to all the prospective bidders by way of hosting amendments/ clarifications on the websites at www.handlooms.nic.in and <https://eprocure.gov.in/eprocure/app> in accordance with the respective clauses of the RFP. Queries can also be sent to Email: kc.shakdwipee@gov.in

4. AMENDMENT OF BIDDING DOCUMENTS:

(a) At any time prior to Pre-Bid Conference or the deadline for submission of bids, Office of Development Commissioner for Handlooms, for any reason, whether at its own initiative or in response to the clarifications requested by prospective Bidders may modify the bidding documents by issuing amendment(s).

(b) All eligible Bidders are requested to visit the said websites on regular basis for checking necessary updates.

(c) In order to allow bidders a reasonable time to take the amendment into account in preparing their bids, Office of Development Commissioner for Handlooms, at its discretion, may extend the deadline for the submission of bids.

5. GUIDELINES FOR SUBMITTING BIDS:

A) Pre-Qualification/ Technical Bid:

The Pre-Qualification/Technical Bid shall include the following information:

- a) Copy of Certificate of Incorporation / Registration / Service Tax Registration certificate MOA, PAN Card and GST Registration certificate as applicable
- b) Copy of Audited Balance sheet plus Profit and Loss account of last three years audited by certified CA.
- c) Copy of RFP Acceptance Letter as per format provide in Annexure - II.
- d) Outline of relevant experience of the Agency on works of a similar nature with details of past experience and current work in hand in the Format provided in Annexure - VI . Copy of Work Completion Certificate shall be attached for each of the assignments.
- e) Copy of Power of Attorney for the Authorized Signatory as per format provide in Annexure -IV.
- f) Copy of blacklisting certificate as per format provide in Annexure - V.
- g) Copy of proof for payment of bid document cost and EMD.
- h) Income Tax Return for last three years.
- i) A description of the manner in which agency would plan to execute the work. It should include approach, methodology and detailed work plan for carrying out the work in the Format provided in Annexure - VII.
- j) Financial Bid undertaking as per format provide in **Annexure - XI**

B). Financial Bid:

Financial Bid Submitted in the form of Bill of Quantity (BOQ) uploaded on portal.

6. SELECTION CRITERIA

The Agency for evaluation study shall be selected through a competitive bidding process. The bidding process shall be carried out in two stages i.e. Technical Bid & Financial Bid. The Technical Bids shall be evaluated and thereafter, financial bids of only those agencies meeting the technical criteria shall be opened. Criterion for technical evaluation is as follows:

Technical evaluation Criteria for selection of Agency				
Name of Agency :				
S.No.	Eligibility Criteria	Score	Maximum Score	Marks Allotted
1.	Years of experience a) Upto 5 years b) Between 5 to 10 years c) 10 to 15 years d) More than 15 years	05 10 15 20	20	
2.	No. of projects taken up in the Textile sector during 2016-17 to 2018-19 for Central/State Govt. a. Upto 10 projects b. More than 10 projects	10 15	15	
3.	No. of projects taken up for cluster development/monitoring/evaluation in handlooms during 2016-17 to 2018-19 for Central/State Govt. a. Upto 5 projects b. More than 5 projects	10 15	15	
4.	Average turnover for the last 3 years a. Rs. 1.50 cr. to Rs. 5 cr. b. More than Rs. 5.00 cr. and upto Rs. 10.00 cr. c. More than 10.00 cr.	03 04 05	05	

5.	No. of regular professionals* a. Upto 10 professionals b. More than 10 professionals	03 05	05	
6.	Methodology and understanding of the project through presentation	40	40	
	Total Marks		100	

*Professionals do not include the clerical staff.

Note: Submit relevant documents in support of above eligibility criterion, failing which bid stands cancelled.

70% weightage is for technical bid and remaining 30% for financial bid. Agency obtaining atleast 60 marks out of 100 marks in technical evaluation will be eligible for opening of financial bid.

7. AWARD OF CONTRACT:

a) The notification regarding qualification/disqualification will be through e-procurement portal only. No separate notification will be sent in this regard.

b) The evaluation committee will determine whether the financial proposal/ information is complete in all respects and the decision of the evaluation committee shall be final.

c) In case of failure on part of successful bidder (L-1) to accept the offer for execution of the given award of contract due to any reasons, Development Commissioner for Handlooms is unable to finalize a service agreement with the bidder ranked first, Development Commissioner for Handlooms may proceed to the next ranked bidder, and so on until a contract is awarded. A contract will be awarded to the responsible, responsive bidder whose proposal conforms to the RFP and is, in the opinion of the Development Commissioner for Handlooms, the most advantageous and represents the best value to the project, price and other factors considered.

d) The proposal will be valid for 120 days from the date of submission; Development Commissioner for Handlooms will make its best effort to select the survey agency within this period.

e) Cost of preparing the proposal and incidental expenses shall be borne by the bidders and the Development Commissioner for Handlooms will in no case be responsible or liable for these expenses regardless of the conduct or outcome of the tenders.

f) On completion of the process of selection, the agency selected shall be awarded the contract by issuing the letter of intent (LOI). The issue of LOI shall be the deemed date of commencement of the assignment and shall be completed as per the period stipulated in the contract. Within 15 days of LOI, the survey agency should execute an agreement with the Development Commissioner for Handlooms.

g) The successful survey agency cannot sublet the assignment to other individual/ firms/ organizations.

h) Please furnish the detailed address, telephone number, fax number and electronic mail address for proper and fast communications.

i) Information/ clarification, if any required, may be obtained from Office of Development Commissioner for Handlooms, Ministry of Textiles, Udyog Bhawan, New Delhi. Tel: 23061865; E-mail :kc.shakdwipee@gov.in.

8. GENERAL INSTRUCTION AND TERMS & CONDITIONS:

- a) The proposal along with all the correspondence and documents relating to the RFP exchanged by the Agency and Development Commissioner for Handlooms shall be written in English language.
- b) Development Commissioner for Handlooms reserves the right to cancel the RFP at any stage without assigning any reason.
- c) **Performance Bank Guarantee (PBG):** The successful bidder shall at his own expense deposit with Development Commissioner for Handlooms, within ten (10) working days of the date of issue of letter of intent or prior to signing of the agreement whichever is earlier, an unconditional and irrevocable Performance Bank Guarantee (PBG) with validity not less than 14 months from a Nationalised / Scheduled bank acceptable to Development Commissioner for Handlooms, payable on demand, for the due performance and fulfilment of the contract by the bidder. The PBG format is at **Annexure-IX**. This Performance Bank Guarantee (PBG) will be for an amount equivalent to 10% of the contract value. All incidental charges what so ever such as premium, commission etc. with respect to the performance bank guarantee shall be borne by the bidder. The performance bank guarantee may be discharged/returned by Development Commissioner for Handlooms upon being satisfied that there has been due performance of the obligations of the bidder under the contract. However, no interest shall be payable on the performance bank guarantee.
- d) The bidder is advised to attach any additional information that is considered necessary in regard to establish the capabilities. No further information will be entertained after submission of application unless it is required by Development Commissioner for Handlooms. The Development Commissioner for Handlooms, however, reserves the right to call for additional information and clarification on information submitted by the bidders.
- e) Penalty will be imposed if agency fails to execute the work within the period mentioned in the implementation schedule. For delay after elapse of agreed contract duration, a penalty of 1% of the total project cost will be deducted on a weekly basis. If the delay is more than 2 months, DC (Handlooms), at his discretion, may terminate the contract and allot the incomplete work to another agency at risk & cost of the contracted agency.
- f) The person to sign the contract agreement shall be duly authorized.
- g) The data, schedules, reports and other material used by the agencies during the conduction of the task shall remain the property of the Development Commissioner for Handlooms. The Agencies will not be allowed to use this information in any forum, national or international, without the explicit permission given in writing by the Development Commissioner for Handlooms.
- h) The RFP shall not bind the Development Commissioner for Handlooms in any way what so ever to offer any job to the applicant if it is decided to abandon the task.
- i) Should any dispute arise, it may be referred to a sole arbitrator appointed on mutual consent. The place of the arbitration shall be New Delhi, India. The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended from time to time. The proceedings of arbitration shall be in English language.
- j) The Development Commissioner for Handlooms may at anytime terminate the Contract Agreement by giving a written notice to the Agency. Termination of contract will be without Compensation to the Agency provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Development Commissioner for Handlooms.
- k) Selected agency is required to submit the progress report on fortnightly basis to the office of Development Commissioner for Handlooms.
- l) Infrastructure support to carry out the task shall be the responsibility of the Agency selected.
- m) Cost of travel and stay of the officials from agencies for attending training/meeting will not be reimbursed by Development Commissioner for Handlooms.

9. PAYMENT SCHEDULE:

Mobilization fee @15% of total project cost will be provided as advance against a bank guarantee of equal amount. Afterwards the payment will be made based on actual work carried out by the agency. Following payment terms for this study will be as under:

- 1) **First Installment:** 20% - on submission of inception report within 30 days from the date of awarding of the contract with a presentation on ground covered.
- 2) **Second Installment:** 30% - on submission of the draft report within 3 months from the date of award of work.
- 3) **Final Installment:** 35% - on submission of the final report and its acceptance by the Government.

10. FORCE MAJEURE:

If at any time the performance, in whole or in part, by either of any obligation under the contract, shall be prevented or delayed by reasons of any war or hostility, acts of public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restriction, strikes, or acts of god (hereinafter referred to as events), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence of the event, party shall by reasons of such event, be entitled to determine the contract arising out of the contract nor shall either party have any claim for damages against the other in respect of such event. Obligations arising out of this contract shall resume after the event or events have come to an end or ceased to exist. The decision of DC(Handlooms) as to whether such event or events have come to an end or ceased to exist will be final.

11. INSTRUCTIONS FOR ONLINE BID SUBMISSION:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / n Code / e Mudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ' My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been made. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

PROCEDURE OF SUBMISSION OF BIDS ON PORTAL

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/banker cheque any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232. Foreign bidder can get help at +91-7878007972, +917878007973.

12. Office of the Development Commissioner for Handlooms, Ministry of Textiles reserves the right to reject any EoI without assigning any reason.

Sd/-
Deputy Development Commissioner (Handlooms)

PART - III

RFP for appointment of agency for evaluation study of 06 Mega Handloom clusters sanctioned in 05 States under CHCDS.

1. EXECUTIVE SUMMARY

The Comprehensive Handloom Cluster Development Scheme (CHCDS) is implemented for development of Mega Handloom Clusters covering atleast 15000 to 25,000 handlooms and financial assistance as Gol share upto Rs. 40.00 to Rs.70.00 crore is in a period of 5 years.

2. OVERVIEW OF THE SCHEME

8 mega handloom clusters taken up as announced by the Hon'ble Union Finance Minister in the respective budgets i.e. Varanasi (Uttar Pradesh), Sivasagar (Assam) in 2008-09, Virudhunagar (Tamilnadu), Murshidabad (West Bengal) in 2009-10, Prakasam & Guntur(Andhra Pradesh), Godda & neighboring districts(Jharkhand) in 2012-13 & Bhagalpur(Bihar), Trichy (Tamilnadu) in 2014-15. Under the scheme, components like conducting Diagnostic Study, engaging Designer, Product Development, Corpus for raw material, Construction of Worksheds (for BPL/SC/ST/Women weavers), Skill up-gradation etc. are fully funded by Government of India, while the components like Technology up-gradation, lighting units funded 90% by Gol and other common infrastructural projects like value addition centre, design studio, marketing & publicity activities etc. are funded by the GOI to the extent of 80%. To be implemented in PPP mode.

3. BACKGROUND OF THE SCHEME

Comprehensive Handloom Cluster Development Scheme (CHCDS) was under implementation for development of Mega Handloom Clusters since 2007-08. As per the previous provision mega handloom cluster should have atleast 25,000 handlooms and will be developed with funding upto Rs 70.00 crore as Gol share in a 5 years. With the mega handloom cluster approach, it is expected to set up modern technical infrastructure so as to improve the quality of the projects, develop innovative designs, establish marketing linkage etc. to improve the earning of the handloom weavers. Under the scheme, after conducting Diagnostic Study and formulation of Detailed Project Report (DPR) is submitted by State Government concerned for requirement of assistance on need basis for various interventions like engaging Designer, Product Development, Corpus for raw material, Worksheds, Skill up-gradation, Technology up-gradation, Design Studio, Marketing Complex, Value Addition (setting up of garment unit), Dye House, Common Infrastructure, Publicity etc. The major infrastructural and marketing projects are implemented on Public Private Partnership (PPP) mode funded by the Gol to the extent of 80%.

Scheme was modified in 14th November 2013 where the no. of handlooms/cluster were reduced to 15,000 from 25,000 and in accordance, Gol funding was also reduced from Rs. 70.00 cr. to Rs. 40.00 cr. per cluster.

The guidelines of CHCDS have been again amended in August 2015, to include Block level cluster approach. For major projects funds will be released in 03 installments i.e. 40% as 1st installment, 50% as 2nd installment after submission of atleast 70% Utilisation certificate of 1st installment and 10% on reimbursement basis.

(a) Brief write up on the scheme including Objective, Implementation Mechanism, Scheme architecture / design:

The objective is to develop Mega Handloom Clusters that are located in clearly identifiable geographical locations that specialize in specific products, with close linkages and inter dependents amongst the key players in the cluster by improving the infrastructure facilities, with better storage facilities, technology up-gradation in pre loom/post-loom operations, weaving shed, skill up-gradation, design inputs, etc. which would eventually be able to meet the discerning band changing market demands both at domestic and at the international level and raise living standards of the millions of weavers engaged in the handloom industry. The broad objectives of the scheme are as follows:

- To empower handloom weavers and build their capacity to enhance competitiveness of their products in the domestic as well as global market in a sustainable and reliant manner;
- To facilitate collectivization of handloom and service provides for procurement, production, marketing and other support activities to promote sustainable growth and diversification;
- To give a proper thrust to design development through creation of design studio and involvement of professional designers, To involve professional marketing chains and marketers to identify the items of production to meet the changing demands of the market,
- To provide requisite support/linkages in terms of adequate core & technical infrastructure, technology, product diversification, design development, raw material banks, marketing & promotion, credit, social security and other components that are vital for sustainability of weavers engaged in the handloom sector;
- To provide for development of handloom clusters in an inclusive and holistic manner in an environment of empowered and participative decision making;
- To encourage convergence of schematic assistance and support services from various schemes and programmes of various Government and other agencies in the cluster to optimize resource utilization for betterment of the livelihood, quality of the life of handloom wavers and increase income level of the weavers.
- Public Private Partnership (PPP) model in the form of collaboration between the Government, beneficiary weavers & their group, financially creditworthy & commercially linked marketing enterprises and the financial Institutions.
Guidelines of the Schemes are enclosed.

b) Name of Sub-schemes / components: –

Comprehensive Handloom Cluster Development Scheme has been approved for implementation during period from 2017-18 to 2019-20. The components are as follows:

- i. Diagnostic study and formulation of Detailed Project Report (DPR)
- ii. Formation of Consortium /SPV-Mobilisation of Weavers.
- iii. Design Development and Product Diversification
- iv. Corpus for Raw Material

- v. Block Level Cluster
- vi. Credit for working Capital
- vii. Market Development
- viii. Basic and Technical infrastructure
- ix. Publicity
- x. Value Addition (Garmenting/apparel units etc.)
- xi. Plantation of food plants for mulberry/nn-mulberry silk works
- xii. Innovative Ideas

c) Year of commencement of scheme:

The Comprehensive Handloom Cluster Development scheme was introduced by the Government of India in 2007- 08, for development of Mega handloom Clusters. The scheme has been continued since then.

d) Present status with coverage of scheme (operational / non-operational):

At present 08 Mega handloom Clusters are under implementation in seven States viz. Uttar Pradesh, Assam, West Bengal, Tamilnadu, Jharkhand, Bihar and Andhra Pradesh. The major projects other than Block Level Clusters have been sanctioned 06 Mega handloom Clusters Viz. Varanasi (Uttar Pradesh), Sivasagar (Assam), Virudhunagar (Tamilnadu), Murshidabad (West Bengal), Prakasam & Guntur(Andhra Pradesh), Godda & neighboring districts(Jharkhand) & Bhagalpur(Bihar), Trichy (Tamilnadu) which require evaluation.

e) Sustainable Development Goal (SDG) Served:

The scheme aimed to alleviate the socio-economic conditions of handloom weavers by way of improved earnings.

f) National Development Plan (NDP) Served:

The scheme aimed to alleviate the socio-economic conditions of handloom weavers by way of improved earnings.

2.1 BUDGETARY ALLOCATION AND EXPENDITURE PATTERN OF THE SCHEME

(Rs. In crore)

Scheme Name	2014-15			2015-16			2016-17			2017-18			2018-19		
	BE	RE	Actual												
CHCDS	18.32	18.32	18.32	37.25	37.25	37.25	65.00	50.00	40.11	44.00	32.50	31.81	35.00	21.50	16.61

2.2 SUMMARY OF PAST EVALUATION SINCE INCEPTION OF SCHEME

Year of Evaluation	Agency hired for Evaluation	Recommendations made and accepted	Recommendations made but not accepted
2015-16	M/s Haryali Centre for Rural Development, New Delhi for Sivasagar and Murshidabad Mega Hl. clusters	<ol style="list-style-type: none"> Awareness campaign be launched among weavers about the benefits and functioning of SPVs. Handbills/posters be prepared in simple and local language and distributed in target population. Need of Common as well as individual worksheds. 	NA

2016-17	M/s Social Network India, New Delhi	<ol style="list-style-type: none"> 1. To spread awareness amongst weavers to induce them to take benefits of the Value addition centres and CFCs. 2. More focus on development of new master weavers which are the main link between weavers and market. 3. Awareness be given to weavers about optimum utilization of credit/loan. 4. Skill training as per regional requirements 	NA
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3 METHODOLOGY

3.1 Approach (Methodology adopted), Division of Country into 9 Geographical Regions /

Detailed questionnaire and format of output will be prepared by the selected Agency. The Agency shall interact with officials of the DC (Handlooms), State Government concerned, Weaver's Service Centre concerned, SPVs, weavers and other stakeholders, for which agencies is required to undertake field visits. Agency shall be selected through a competitive financial bidding process. The agency quoting the lowest rate for evaluation work will be selected on L-1 basis.

3.2 Sample size and sample selection process, tools used : field study / questionnaire, primary and secondary data:

The sample size is to cover at least 10% handloom weavers (Beneficiaries) and 2% other stakeholders of each cluster. The agency will be required to make presentation of the draft report to the Office of the Development Commissioner for Handlooms. 15 copies of the final report alongwith soft copy are required to be submitted to this office.

3.3 Eligibility Norms

Expression of Interests (EOIs) is invited for engagement of agency for Evaluation Study of 06 (six) Mega Handloom Clusters, which

- Should have proven and demonstrable experience, expertise and resources in providing services for holistic and integrated development of clusters.
- Should have experience of working and development of the Handloom sector.
- Should have preferably experience of cluster development approach;
- Should have professionals with expertise in Handloom, Project Management, capacity building, evaluation of projects, market development and institutional development, etc;
- Should have reasonable experience in areas relating to working with Central/ State Governments;
- Should have average turnover of atleast Rs. 1.50 cr. in last 3 years (Turnover should be of the applicant agency only and should not have been tied up with other agency).
- Should have net profit in each of last 3 years (not applicable for NGOs or any other agency exempted by Govt. supported by relevant documents).

3.4 Activities to be undertaken by the agency for evaluation:

For the purpose of carrying out the assignment for evaluation of interventions sanctioned except Block Level Clusters (BLCs) in 06 Mega handloom clusters in 05 States mentioned as below:

Name of Mega handloom Cluster & States	Area of Jurisdiction
Varanasi (Uttar Pradesh)	Entire Varanasi district
Sivasagar (Assam)	Entire Sivasagar district
Murshidabad (West Bengal)	Murshidabad district and part of Nadia district
Virudhunagar (Tamil Nadu)	Virudhunagar, Tirunelveli, Thoothukudi, Ramanathapuram, Sivagangai & Madurai districts
Godda & Neighbouring districts (Jharkhand)	Godda, Sahibganj, Dumka, Deoghar, Jamtara and Pakur districts
Trichy (Tamil Nadu)	Trichy, Ariyalpur, Perambalur, Karur, Dindigul, Thanjavur, Tiruvarur&Nagapattinam districts.

The detail of activities/interventions sanctioned in 06 Mega handloom clusters is given in **Appendix-II**.

4. OBJECTIVE OF THE STUDY

4.1 **Performance of the scheme based on the Output / Outcome indicators:** The scheme leads to direct benefit to handloom weavers in the sector. However the study may focus on overall impact on the handloom sector as under:

- a) Whether the scheme has benefited the handloom weavers and if so, to what extent.
- b) How far the scheme has been instrumental in creating job opportunities.
- c) How far the scheme has been instrumental in arresting migration of weavers to other profile.
- d) Whether the scheme has enhanced the income of weavers
- e) To study the general perception & expectation of the weavers and the extent to which the same have been met.
- f) Whether the benefit of the interventions sanctioned in the clusters is actually passed on to the weavers in full, if not to what extent?
- g) To identify the deficiencies/weaknesses and shortcoming in the implementation of the scheme to suggest remedial measures.

4.2 ADDITIONAL PARAMETERS:

a) Coverage of beneficiaries

State				District			
Urban		Rural		Urban		Rural	
Male	Female	Male	Female	Male	Female	Male	Female
SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST	SC/ST

b) Implementation mechanism:

A project of this nature, which is need based, multi stakeholder driven holistic and outcome oriented, would require institutional structure and processes that are capable and conducive to achieving the objectives of the programme. The following will be the methodology and process through which the project would be implemented:

- Undertaking a detailed diagnostic study of the cluster in order to identify the needs, gaps and also developing baseline reference data.
- Preparation of a Detailed Project Report (DPR) covering infrastructural, technical, financial, institutional and implementation aspects based on the diagnostic study. This DPR would clearly establish the expected outcomes of each of the interventions, which are measurable.
- Validation of the findings of the diagnostic study and the DPR by the key stakeholders of the cluster, including representative associations/federations of the weavers, support institutions, service providers, State Government and Central Government agencies.
- Establishment of Special Purpose Vehicle (SPV) at cluster level with representation of key stakeholders.
- Procurement of land, wherever needed for any of the interventions of the DPR, by the SPV.
- Implementation of the interventions as per the phasing mentioned in the DPR.
- Monitoring and evaluation of the implementation of the interventions against the outcomes defined in the DPR.
- All assets created through each project must be geo tagged. Details will be submitted by Office of Development Commissioner (Handlooms) separately.
- All grants should have clear outcomes expected from the project.
- All assistance to individual beneficiaries must be mandatorily through Direct Benefit Transfer (DBT).
- Real time monitoring of skill up-gradation programmes is necessary. Therefore, information about the skill up-gradation programmes should be in Public Domain concurrently. Details will be submitted by Office of Development Commissioner (Handlooms) separately.
- Details of individual beneficiaries catered by Implementing Agencies should be available in Public Domain.

c) **Training / Capacity building of administrators / facilitators:**

PFMS(EAT) Module training is given to avail all central assistance. DRISHTI dashboard for monitoring CPSE conclave Action Plans.

d) **IEC activities:** Information, Education and Communication (IEC) programmes aims to increase publicity of the implementing agency NHDC. The NHDC should widely publicize the Yarn Supply Scheme. Focused publicity of the scheme will be done through print and electronic media in vernacular languages, social media, printing and distribution of pamphlets and hand bills, posters, wall paintings and Buyer-Sellers Meets etc. For this purpose, the NHDC will get the annual media plan approved from the Development Commissioner for Handlooms. The benefit of the yarn supply scheme is available to Individual Weavers, Agency in which weaver are members i.e. Self Help Groups (SHGs), Joint Liability Groups (JLGs) and Cooperative Societies.

e) **Asset / Service creation & its maintenance plan:** The maintenance of the assets created under the Scheme will be maintained by the Special Purpose Vehicles (SPVs)/ implementing Agencies (IAs) concerned.

f) **Benefits (individual, community):** The benefits of the scheme percolates directly to handloom weavers and handloom weavers' community.

g) **Convergence with scheme of own Ministry / Department or of other Ministry / Department:**

The scheme is implemented in a specific geographical areas as taken up Mega handloom clusters on announcement by the Hon'ble Union Finance Minister in the respective Budget for implementation of specific interventions on need basis in the handloom sector. Thus, the merger of the schemes with any schemes of Ministry of Textiles and other ministries is not feasible.

- 4.3 **Gaps in achievement of outcome:** Any gaps in scheme, attributed to absence of intervention / non- performance of existing intervention etc are to be evaluated by evaluators within the given architecture of the scheme.
- 4.4 **Key Bottlenecks & Challenges:** The evaluating agency should focus on financial and administrative aspect of the scheme and indicate bottleneck & challenges if any, for benefits of ultimate beneficiary of the handloom sector.
- 4.5 **Input Use Efficiency:** The agency may seek to evaluate the requirement and allotment of manpower for effective implementation of the scheme in order to increase input use efficiency within the scope of scheme guidelines.

5. OBSERVATION AND RECOMMENDATIONS

- 5.1 **Thematic Assessment:** Thematic assessment should focus on accountability, role, function, involvement/support of the State Government and Weavers Service Centre concerned.
- 5.2 **Externalities:** The agency should see if any best practices were replicated in similar kind of scheme and if yes, give the details of the best practices.

6. CONCLUSION-

- 6.1 **Issue & Challenges:** The evaluating agency should bring out issues and challenges before the Govt. in protection of interests of handloom weavers through implementation of this scheme.
- 6.2 **Vision for the future:** The evaluating agency should envision forceful impact of this scheme to ensure protective environment around the handloom weavers engaged in production /manufacturing of reserved articles to earn a livelihood in handloom sector.
- 6.3 **Recommendation for scheme with reasons:**

The importance of scheme are to be recommended / evaluated by evaluation agency and recommendations may be provided in any of the following categories (a) continue in existing form (b) continue with some modification (c) scale up the scheme (Financial/Physical/both) (d) Scale down the scheme (e) Close (f) Merge with another scheme as sub-scheme/component.etc are to be evaluated in perception of livelihood & interest of millions of handloom weavers and rich cultural heritage of India from the encroachment by evaluator.

7. REFERENCE:

Scheme Guidelines of Comprehensive Handloom cluster Development Scheme dated 26th May 2017 for implementation upto 2019-20 is available on the website: handlooms.nic.in.

8. APPENDICES:

- Output-Outcome Framework – Appendix – I
- Status of interventions sanctioned in 06 Mega Handloom Clusters viz. Varanasi, Sivasagar, Murshidabad, Godda & Neighbouring Districts, Virudhunagar and Trichy. Appendix – II
- List of various Stake holders – Appendix - III

Output-Outcome Framework

Outputs 2019-20			Outcomes 2019-20		
Output	Indicators	Target 2019-20	Outcomes	Indicators	Target 2019-20
Facilities provided to handloom workers by way of creating common infrastructure, design & marketing support etc.	Number of Weavers benefitted	40.00 Crore	Increase in productivity, average working days and earning of the weavers.	Increase socio-economic condition of the weavers.	Increased employment opportunities with great number of working days and increased wages.

Details of 06 Mega handloom Clusters

VARANASI MEGA HANDLOOM CLUSTER

Intervention-wise details of the projects sanctioned

(Rs. in Crore)

S. No.	Interventions	IA	Project cost	Gol share	SPV/ IA	Amt. released by Gol	Project Status
1.	Value Addition Centre (Garmenting Unit) Manufacturing of garments such as Ladies Kurtis, Lehnga, Ladies Pant & Blouse etc. Commercial production started from August, 2015	M/s G. N. Designers Ltd., Varanasi	13.80	11.04	2.76	10.77	<ul style="list-style-type: none"> 5363 samples developed worth Rs.112.62 lakh Fabric worth Rs.15.23 crore procured from weavers 3.35 lakh pcs. garments manufactured, value of garments sold –Rs. 22.02 crore. 143 person employed
2.	Value Addition Centre & Common Facility Centre (Processing Unit), Dyeing (yarn and fabric), fabric printing and finishing of fabric. Commercial production started from October, 2015	M/s Mangalam Fab Processors Ltd., Varanasi	12.57	10.26	2.31	10.11	<ul style="list-style-type: none"> Fabric dyed- 2.13 lakh mtrs. Fabric printed – 0.38 lakh mtrs. 8.29 lakh mtrs. Fabric processed & 0.66 lakh Sarees processed. Value of goods processed – Rs.67.96 crore. 222 weavers associated/ benefited Business worth Rs.3.13 crore generated 18 persons employed
3.	Battery Linked Inverter Lighting Units (BLILUs)	WSC, Varanasi	5.36	4.29	1.07	4.29	<ul style="list-style-type: none"> 4000 Battery Linked Inverter Lighting Units (BLILUs) distributed to handloom weavers.
4.	Loom Up-gradation	WSC, Varanasi	3.86	3.09	0.77	3.09	<ul style="list-style-type: none"> 45,253 handloom parts distributed.
5.	Raw Material Bank	NHDC	5.00	5.00	-	5.00	<ul style="list-style-type: none"> 17,801 lakh kg. Yarn worth Rs.278.477 crore supplied till 31st July, 2019
6.	Marketing intervention		1.75	1.75	-	0.33 0.80 0.20	<ul style="list-style-type: none"> M/s Rinku Sobti appointed as Designer for Ramnagar and Bajardiha Blocks. Introduced 220 new designs, placed order Rs.61.31 lakh, benefitting 226 weavers. Corpus fund amounting to Rs.80.00 lakh sanctioned to CCIC. Placed orders of Rs. 5.65 crore & executed Rs. 4.77 crore. Corpus fund amounting to Rs.20.00 lakh sanctioned to

S. No.	Interventions	IA	Project cost	Gol share	SPV/ IA	Amt. released by Gol	Project Status
						0.42	HHEC. Total procurement of Rs.19.97 lakh & sales generated of Rs. 10.99 lakh <ul style="list-style-type: none"> Exporters of Varanasi participated in two international fairs through HEPC and executed Orders worth Rs. 1.39 crore.
7.	Provision for Credit Support (Margin Money & Interest Subvention)	Union Bank of India, Varanasi	1.25	0.98	0.27	0.98	<ul style="list-style-type: none"> Bank sanctioned loan amounting to Rs. 5.72 crore to 2336 weavers.
8.	Training & Skill Dev.		0.60	0.60	-	0.41	<ul style="list-style-type: none"> 21 training & 07 Awareness programmes completed covering 520 handloom weavers. In addition, 09 IT Based Skill up-gradation and 01 Design Dev. & Pattern making training programmes conducted.

2. SIVASAGAR (ASSAM) MEGA HANDLOOM CLUSTER

Intervention-wise details of the projects sanctioned

(Rs. in Crore)

S. No.	Interventions	IA	Project cost	Gol share	SPV /IA	Amt. released by Gol	Project Status
1	Setting up of 3 Common Facility Centres, Dye houses etc. Covers end to end activities. Weaving dyeing calendaring, CATD, Reeling and Spinning, Warping and Bobbin winding. Yarn depot, show room	M/s Srishti Handlooms Ltd., Sivasagar	10.39	8.79	1.60	6.79	<ul style="list-style-type: none"> 1 CFC operational in Lakwa block and 36 common work sheds constructed. Construction of another 2 CFC in Sonari and Demow blocks is in progress, 238 loom distributed 513 people trained.
2	Setting up of Common Facility Centre, covers, Weaving, dyeing calendaring, CATD, Reeling and Spinning, Warping and Bobbin winding. Yarn depot, show room.	M/s Rangpur Wild Silk Fabrics Co. Ltd., Sivasagar	4.25	3.56	0.69	2.84	<ul style="list-style-type: none"> CFC operational in Sivasagar block and 05 common workshed constructed. Construction of another 04 worksheds is in final stage of completion, 207 looms distributed. 494 people trained.

S. No.	Interventions	IA	Project cost	Gol share	SPV /IA	Amt. released by Gol	Project Status
3	Silk Spinning Unit	M/s Rudrasagar Silk Ltd., Sivasaagar	9.34	7.61	1.73	6.79	<ul style="list-style-type: none"> Project completed. Production started since August, 2018
4	Corpus fund for raw material bank	NHDC	1.50	1.50	0.00	1.50	<ul style="list-style-type: none"> Rs 1.5 Crores released to NHDC. Yarn banks are operational from CFCs in two blocks. Yarn of Rs. 85.51 lakh (0.213lakhkgs) supplied till 31st July, 2019
5	Market Development (Retail Outlet at Kaziranga)		0.38	0.30	0.08	0.12	1 st installment released on 18.07.18

3. MURSHIDABAD (West Bengal) MEGA HANDLOOM CLUSTER

Intervention-wise details of the projects sanctioned

(Rs. in Crore)

S. No.	Interventions	IA	Project cost	Gol share	SPV/IA	Amt. released by Gol	Project Status
1	Automatic Reeling Unit	M/s Murshidabad Silks Pvt. Ltd.,	8.19	6.05	2.13	5.74	• Functional - March 2015
2	Spun Silk Unit		4.89	3.58	1.31	3.21	• Functional - September 2015
3	Printing Unit	M/s Murshidabad Printex Pvt. Ltd.,	4.42	3.31	1.10	2.98	• Functional – August 2015
4	CFC Dyeing of yarn	M/s Chak Islampur Tantujibi Kendra pvt. Ltd.	1.91	1.47	0.44	1.33	• Functional – August 2016
5	Raw Material Bank	NHDC	1.00	1.00	0.000	1.00	• 133362 kgs yarn worth Rs. 14.72 crore supplied till 31 st July 2019.
6	Credit support	United Bank of India	0.92	0.92	0.000	0.92	<ul style="list-style-type: none"> 1946 weavers benefitted. Rs. 88.59 lakh disbursed as margin money and 3.63 lakh as interest subvention Loan disbursed Rs. 5.01 crore

4. VIRUDHUNAGAR (Tamil Nadu) MEGA HANDLOOM CLUSTER

Intervention-wise details of the projects sanctioned

(Rs. in Crore)

S. No.	Interventions	IA	Project cost	Gol share	SPV/IA	Amt. released by Gol	Project Status
1.	Technology Up-gradation	Co-optex	26.76	21.82	4.93	21.82	34,496 technological interventions distributed.
2.	Design Studios (03)		0.75	0.60	0.15	0.29	Design studio, Madurai completed and Tirunelveli will be started. Design studio paramakudi renovation & partition, purchase of equipments completed. For Paramakudi 2 nd installment of Rs.10.00 lakh released
3.	Market Development		10.70	8.56	2.14	5.18	- 50 Exhibitions Conducted - 8 Showroom modernization completed - 4 Exposure visits undertaken - One Intl. Exhn. Participated. - One Video Documentary film taken - Advt. released in Magazines & Newspaper
a.	BSM & Exhibitions (40)						
b.	Exposure visit (200 wvrs.)						
c.	Modernization of showrooms (15)						
d.	Dev. Of Organic Cotton, Azo free products						
4.	Exports – Participation in international Exhib. (05)		0.75	0.60	0.15	0.17	
5.	Publicity		1.55	1.24	0.31	0.34	
6.	Admin. Fee		0.86	0.86	-	0.04	
7.	Innovative Ideas (Souvenir shop at Karaikudi)	TNHDC	1.83	1.83	-	0.73	First instalment released to TNHDC for development of village as tourist destination including Souvenir Shop at Karaikudi. Civil construction work going on.
8.	05 Dye house with ETP Facility (District Level)	TCTP Mill	2.50	2.50	-	1.25	First instalment released. Civil construction work of buildings completed.
9.	2 Marketing Complex at Tirunelveli & Madurai	Co-optex	8.00	6.48	1.52	1.30	First instalment released.

5. Godda & Neighbouring districts (Jharkhand) MEGA HANDLOOM CLUSTER

Intervention-wise details of the projects sanctioned

(Rs. in Crore)

S. No.	Interventions	IA	Project cost	Gol share	SPV/I A	Amt. released by Gol	Project Status
1.	Corpus for raw material	NHDC	1.00	1.00	-	1.00	Yarn supplied 17.83 lakh kgs. worth Rs.15.64 crore by NHDC till 31 st July 2019.
2.	Design Studio at Deogarh	Jharcrafts	3.02	2.63	0.39	1.05	1 st instalment released on 05.05.2017. Civil construction work completed.
3	Printing Units (2 units)		3.00	2.40	0.60	0.92	2 Printing units sanctioned in Deogarh & Bhagaiya. 1 st instalment of Rs. 92.38 lakh released in May, 2017. Civil construction work completed.
4	Value Addition (Apparel Units)		5.01	3.48	1.53	1.39	1 st installment released on 13.07.2017. Civil Construction work going on.
5.	Marketing complex at Godda & Publicity, BSM etc.		4.37	3.50	0.87	1.40	Rs.106.94 lakh released for marketing activities and Rs. 33.00 lakh for marketing complex as 1 st installment. Civil construction work completed.

6. TRICHY (Tamil Nadu) MEGA HANDLOOM CLUSTER

Intervention-wise details of the projects sanctioned

(Rs. in Crore)

	Interventions	IA	Project cost	Gol share	SPV/I A	Amt. released by Gol	Project Status
1	Technological Up-gradation Interventions & 15 Block Level Clusters (BLCs)	PHWCS	22.92	20.42	2.51	2.26 7.10	<ul style="list-style-type: none"> • 1162 technological interventions distributed and incurred expenditure of Rs.97.29 lakh and 128.74 lakh trfd. To NHDC • Final installments released for 15 BLCs
2	02 Dye House with ETP facilities (Karur and Jayankonda)	TNCTPM, Erode	1.79	1.50	0.29	0.75	• 1 st installment released. Civil construction work completed.
3	Marketing Complex Publicity & export promotion activity	TNHDC	6.00 0.80	4.80 0.628	1.20 0.172	0.48 0.628	• First instalment released to TNHDC for Marketing complex, Marketing activities - Publicity & Export Promotion etc.
4	Innovative Ideas 1) Souvenir Shop to be linked with fashion NID/NIFT – Rs.130.00 Lakh	Co-optex	1.30	1.30	-	1.17	• Two instalments released.

APPENDIX-III

List of various Stake holders			
S.N	State/WSC/IA	Tel.	Email
Uttar Pradesh			
1	Director of Handlooms & Textiles, Govt. of Uttar Pradesh, Kabir Bhawan, G.T.Road, Kanpur - 208002	0512-2297181	dhtup@rediffmail.com
2	Sh. Ansuman Gupta, Deputy Director (P),Weavers' Service Centre,Chowkaghat,Varanasi – 221 002.	0542-2203834 (O) 094248-08562 (SKG) 091984-67778	wscvns@yahoo.com wscvaranasi@gmail.com
3	Shri Mukund B. Agrawal, Managing Director, M/s G.N. Designer Handloom Pvt. Ltd., K-37/38, G.N.Building,2nd Floor, Golghar, VARANASI-221001.	9839056131	gndhlooms.vns@gmail.com
4	Mr.Sandeep Wahi The Managing Director M/s Manglam Fab Processors Pvt. Ltd., Office 1 &2, Shakumbhari Complex, Durgakund Road, Bhelupura, VARANASI-221005.	9839709703	sales@manglam.net
West Bengal			
5	Director of Textiles (Handlooms) Govt. of West Bengal, New Secretariat Bldg, B Block, 5th floor, 1 Kiran Sankar Roy Road, Kolkatta - 770 001	033-22310871	dir.handloomwb@gmail.com
6	Sh. Tapan Sharma, Dy. Director (P), Weavers' Service Centre, Flat No.A-101, (G. Floor), Garment Park,Paridhan, 19-Canal South Road, Beliaghata,Kolkata –700 015.	033-23232236 09451696761 (TS)	wscckolkata@gmail.com
7	Mr. Ravinder Peddy, M/s Murshidabad Silks Pvt. Ltd.,(Automatic Silk & Spun Silk), J.L.No.114, L.R.Kh.No.146, Mukundpur, P.S. Nabagram, Distt. Murshidabad- 742187	9848743553	rasilks@gmail.com
8	Mr. Subrata Kumar Ganai, Director, Murshidabad Printex Private Limited, 102/1, Pilkhand Road, P.O.Berhampore BERHAMPORE-742101.(West Bengal)	9434102054	msdppl@gmail.com
9	Shri Tushar Kanti Guin,The Managing Director, M/s Tantujibi Unnayan Seva Kendra Co. Ltd.,Village: Chak, PO.+PS. Islampur, Distt. Murshidabad, CHAK-742 304 (West Bengal)	9434401009	sm.chakislampur@gmail.com
Assam			
10	Director of Handlooms & Textiles, Govt. of Assam, GNB Road, Ambari Guwahati - 781 001	0361-2736550	assamhandloom@gmail.com

11	Sh. S. Bandyopadhyay, Director, Weavers' Service Centre, IIHT Campus, Jawahar Nagar, National Highway No.37, Khanapara, Guwahati – 781 022.	0361-2302599 (O) 2303586 (O) 098360-24124(SB) 094510-83700(SB) 099544-97285 (S. Das)	wscguw@yahoo.com
12	Shri Dilip Barooh, Director, M/s Rudrasagar Silk Limited, Krishna Bhakti, 1st Floor, Opp. Jonali Path,Behind Shrishti Diagnostics, R.G. Baruah Road, GUWAHATI-781024.(Assam)	9819850432	dbarooah@fabricplus.in
13	Shri Budhin Kumar Gogai, Director M/s Srishti Handloom Ltd., College Road, Simaluguri, Distt. Sivasagar, SIMALUGURI-785686. (Assam)	9435055238 8011050075	srishtihandlooms.ltd@gmail.com
14	Shri Tirtha Konwar, Director M/s Rangpur Wild Silk Fabrics Co. Ltd., Regd. Office: Sonari Road Simaluguri, P.O. Simaluguri, Distt. Sivasagar, SIMALUGURI- 785686 (Assam)	9854805453	rongpur.wildsilk@gmail.com
15	Mr. M.C. Deka, Managing Director, Assam Apex Weavers & Artisans Cooperative Federation Ltd. (ARTFED), Gopinath Bordoloi Road, Ambari, Guwahati - 781001	0361-2543772, 2548987	artfed@satyam.net.in
Jharkhand			
15	Director of Handlooms, Sericulture & Handicrafts, Govt. of Jharkhand, Nepal House Secretariat, Doranda Ranchi - 834002	0651-2491305	jharkhand_sericulture@rediffmail.com
16	Sh. Laxman Chandra Basak, Assistant Director (W), Weavers' Service Centre, Campus of Regional Weavers Union, P.O.Irba, P.S.Ormanjhi Ranchi – 835 217 (Jharkhand).	0651-2275170 097485-90677 (LCB)	wscranchi@gmail.com
19	The Managing Director, Jharkhand Silk Textiles and Handicraft Development Corporation Ltd., (Jharcraft). Udyog Bhawan, Ratu Road, RANCHI- 834001.	0651-2280042	scheme.jharcraft@gmail.com
Tamil Nadu			
20	Director of Handlooms & Textiles, Govt. of Tamil Nadu, Kuralagam, IInd floor, Chennai - 600 108	044-25341204	dirhandlooms@yahoo.co.in
21	Sh. C. Muthusamy, Director (South Zone), Weavers' Service Centre, C-1-B, RajajiBhawan, Besant Nagar, Chennai – 600 090.	044-24918655 (O) 24917964 (O) 24461951 (O) 095993-47366 (CM) 090031-33586	wscchennai@yahoo.co.in

22	Sh. P. Vasu, Dy. Director (W), Weavers' Service Centre, Manor House, Foulkes Compound, Thillai Nagar' Salem – 636 001.	0427-2295323 (O) 086082-02210 (PV)	wscsalem@gmail.com wscslm_handlooms@nic.in
23	The Managing Director Tamil Nadu Handloom Development Corporation Ltd., Kuralagam, 2nd Floor, CHENNAI-600 108. (TN).	04112- 238721	chennai.handloom@rediffmail.com
24	The Managing Director, Tamilnadu Handloom Weavers Cooperative Society (Co-optex), Balasundaram Building, 350, Pantheon Road,Egmore, CHENNAI-600 008	044-2819 4760	cooptex@cooptex.com
25	The Managing Director, The Tamilnadu Co-operative Textile Processing Mills Ltd., No.428, Bhavani Main Road, P.O. Veerappanchatram, Distt. Erode, ERODE-638 004.(TN)	0424-2293907	mill- tctpmill@yahoo.com

PROPOSAL SUBMISSION FORM

[Location, Date]

To:

Deputy Development Commissioner
Room No. 55-A.
Office of DC Handloom
Udyog Bhavan, Maulana Azad Road
New Delhi

Sir,

We, the undersigned offer for engaging eligible agency for Evaluation study of 06 Mega handloom Clusters sanctioned in 05 States under Comprehensive Handloom Cluster Development Scheme (CHCDS in accordance with your Request for Proposal dated [Date]. We are hereby submitting our Proposal.

We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Email:

Name of Contact Person:

Email:

Telephone:

Mobile:

Fax:

Address:

DISCLAIMER

1. Though adequate care has been taken in preparation of this Request for Proposal (RFP) document, the Consultancy Company / Firm submitting detailed techno- commercial proposals in response to this RFP should satisfy itself that the information provided in the RFP document is complete in all respects.
2. Office of Development Commissioner for Handlooms, Ministry of Textiles does not make any representation or warranty as to the accuracy, reliability or completeness of the information in this Request for Proposal document.
3. Neither O/o D. C. Handlooms nor its employees will have any liability to any prospective Consultancy Company/ Firm or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Proposal document, any matter deemed to form part of this Request for Proposal document, the award of the Assignment, information or any other information supplied by or on behalf of D. C. Handlooms or their employees, to any consultant or otherwise arising in any way from the selection process for the Assignment.
4. Office of Development Commissioner for Handlooms, reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the Request for Proposal Application.
5. Office of Development Commissioner for Handlooms, reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this Request for Proposal Document, at any time, without assigning any reason whatsoever.

PRE-QUALIFICATION/TECHNICAL BID
(To be submitted in Firm's own letter head)

Sr. No.	Description of Facts	Documents to be enclosed / Information to be shared
01	Name of Agency	
02	Location of head office and own field offices	
03	Name of the Authorized persons, who may sign on the tender documents	
04	Full Communication (Postal) address of the Agency/ Firm	
05	Telephone Nos. Office	
06	Telephone Nos. Residence	
07	Mobile No:	
08	e-mail id	
09	Legal Status: Please specify as to whether Agency is a sole proprietorship or partnership firm or company (Pvt. Or Public) or any other form etc.	
10	Date of incorporation of Agency	
11	GST No.	Yes/No
12	Permanent Account Number(PAN)	Yes/No
13	Annual Turnover for the last 3 years. (Please attach the proof of audited profit & loss account as well as balance sheet of each year, duly signed by the authorized person and stamped by seal of Agency).	Yes/No
14	Accepted the terms and conditions of the said tender notice.	Yes/No
15	Whether Agency or any other entity with which any of its Director/Partner or proprietor etc. are / have been associated or any Director/Partner etc. had ever been convicted for any offence by any court of law at any point of time. Give details, if any.	Yes/No
16	Whether Agency and or its Directors/Partners etc. are black listed by any Government Departments/ Organizations as on date. Give Details , if any	Yes/No
17	Approach, Methodology and detailed work/Activity Plan.	Yes/No
18	Details of Earnest Money Deposit (Enclose DD/BG)	DD / BG No.
		Date
		Issuing bank
		Branch
		Amount

This is to certify that I/we before signing this bid have carefully read the contents of the Bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

In case any information /facts found to be incorrect, misleading or factually wrong, Office of Development Commissioner for Handlooms is empowered to take any decision /action, as deemed fit.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Date:

Place:

Signature of Bidder

Name of Bidder

Name of the firm/agency

Seal of Bidder

RFP ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,
 Deputy Development Commissioner for Handlooms
 Office of Development Commissioner for Handlooms
 Ministry of Textiles
 Udyog Bhawan, New Delhi

Sub: Acceptance of Terms & Conditions of RFP.**RFP**

Name of RFP / Work: - for engaging Agency for Evaluation study of 06 Mega handloom clusters sanctioned in 05 States under CHCDS.

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'RFP/Work' from the web site(s) namely: _____

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY

(To be submitted in Firm's own letter head)

RFP No: RFP

To,

Deputy Development Commissioner for Handlooms
Office of Development Commissioner for Handlooms
Ministry of Textiles
Udyog Bhawan, New Delhi

Dear Sir,

With reference to RFP No. **11/6/2019/DCH/Mega Cluster** we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with Office of Development Commissioner for Handlooms with reference to this RFP and authorize to sign the bid documents and contract/ agreement with Office of Development Commissioner for Handlooms.

Thanking you,

Yours faithfully

Place:

Date:

(Signature with Company's seal)

Name:

Designation:

UNDERTAKING ON BLACKLISTING

(To be submitted in Firm's own letter)

It is certified that my firm/agency/company has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date.

Signature of the Bidder:

Place:

Name of the Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency:

Outline of Relevant Experience

Project Title: <i>(Attach separate sheet for each project)</i>	
Name & Address of the Client:	Duration of Assignment:
Type of Project:	
Start Date (month/year):	End Date (month/year):
Narrative Description of Project:	
Description of Actual Services provided by your staff within the assignment:	
Relevance of the assignment	

* Please attach copies of work completion certificate for each assignment.

Approach, Methodology and Detailed Work Plan

a. Approach and Methodology

b. Work Plan

** Please attach a separate sheet for work plan if space is not enough*

Bid Security Form

To
 Pay & Accounts Officer (Textiles),
 Ministry of Textiles,
 Government of India,
 Udyog Bhavan,
 New Delhi-110011

FORMAT OF BID BOND (EMD)

Whereas (hereinafter called "the Bidder") has submitted its bid dated.....for the providing of vide Tender No. Dated KNOW ALL MEN by these presents that WE OFhaving our registered office at (hereinafter called "the Bank") are bound upto Development commissioner (Handlooms)(hereinafter called "the Purchaser") in the sum of Rs..... for which payment will and truly to be made of the said Purchaser, the Bank binds itself, its successors and assigns by these present.

THE CONDITIONS of the obligation are:

- i. The Bidder withdraws their Bid during the period of Bid validity specified by them on the Bid letter form.
- ii. During the bid process, if a Bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization. The decision of the client regarding forfeiture of the Bid Security shall be final & shall not be called upon for question under any circumstances.
- iii. Violates any of such important conditions of this RFP document or indulges in any such activity as would jeopardize the interest of the DC(Handlooms).
- iv. Bidder does not respond to requests for clarification of their Bid.
- v. Bidder fails to co-operate in the Bid evaluation process.
- vi. In case of a successful Bidder, the said Bidder fails:
 - to sign the Contract Agreement in time; or
 - to furnish Performance Guarantee, in accordance with the instruction to bidders.

The decision of the client regarding forfeiture of the Bid Security shall be final & shall not be called upon question under any circumstances.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including THIRTY (30) days after the Period of bid validity and any demand in respect thereof should reach the Bank not later than the specified date/dates. However, if the Bidder agrees to extend validity of its Bid but does not commensurately extend validity of the EMD till 15 days before original expiry of the same, the Purchaser may either forfeit the EMD or ask the Bank to

extend validity of the Bank Guarantee, in the latter situation, the Bank shall comply with such a request of extension.

Signature of the Bank Authority

Name

Signed in Capacity of :

Full address of Branch:

Tel No. of Branch:

Fax No. of Branch:

Name & Signature of witness

Address of witness

Performance Bank Guarantee

To
Development commissioner (Handlooms),
Ministry of Textiles, GOI
Udyog Bhavan,
New Delhi-110011
(With due stamp duty if applicable)

OUR LETTER OF GUARANTEE No.: _____

In consideration of Development commissioner (Handlooms), having its office at New Delhi- 110011 (INDIA) (hereinafter referred to as "DC(Handlooms)" which expression shall unless repugnant to the content or meaning thereof include all its successors, administrators and executors) and having entered into an agreement dated _____/issued Purchase Order No. _____ dated _____ with/on M/s _____ (hereinafter referred to as "Agency" which expression unless repugnant to the content or meaning thereof, shall include all the successors, administrators, and executors).

WHEREAS the Service Provider having unequivocally accepted to carry out the task as per terms and conditions given in the Agreement dated _____ /Work Order No. _____ dated _____ and DC(Handlooms) having agreed that the Agency shall furnish to DC(Handlooms) a Performance Guarantee for the faithful performance of the entire contract, to the extent of 10% (ten percent) of the value of the Work Order i.e. for _____.

We, _____ ("The Bank") which shall include OUR successors, administrators and executors herewith establish an irrevocable Letter of Guarantee No. _____ in your favor for account of _____ (Agency) in cover of performance guarantee in accordance with the terms and conditions of the Agreement/Work Order.

Hereby, we undertake to pay up to but not exceeding _____ (say _____ only) upon receipt by us of your first written demand accompanied by your declaration stating that the amount claimed is due by reason of the Agency having failed to perform the Agreement and despite any contestation on the part of above named Agency.

This guarantee will remain in force up to date of validity and any demand in respect thereof should reach the Bank not later than the specified date/dates. However, notwithstanding anything else contained to the contrary in this Guarantee, if the service provider does not submit the fresh performance bank guarantee till 15 days before expiry of this performance bank guarantee, the Purchaser may either forfeit the guarantee or ask the Bank to extend validity of the Bank Guarantee. In the latter situation, the Bank shall comply with such a request of extension.

Authorized Signature

Manager Seal of Bank

Format for Seeking Clarifications, Submitting Queries / Suggestions for the Pre Bid Conference

RFP No. :

Name of the Company:

Name of the Concerned Person:

Sl No Reference	No. of the RFP	Clause/ Section of the RFP	Page No	Query / Suggestion
1				
2				
3				

Name and Signature
Of the Bidder's Representative

**FINANCIAL BID UNDERTAKING
(To be submitted in Firm's own letter head)**

RFP No:- 11/6/2019-DCH/Mega Cluster

From: (Full Name and address of the bidder)

Dear Sir,

- 1. I submit the Financial Bid for and related activities as envisaged in the bid document.
- 2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
- 3. I offer at the rates as indicated in the Financial bid (BOQ), inclusive of the financial quotes should cover the entire cost including visit to premises, data entry, training the staff / data entry operators, travels & allowances, all resource cost etc. The cost quoted should be inclusive of GST and other applicable taxes.

Yours faithfully

(Signature of the Authorized Representative)

Place: Name of the Signatory_____

Date: Name of the Firm/Agency_____

Seal of the Firm/Agency_____